

**Committee and Date**

Health and Wellbeing Board

19 September 2024

**MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING HELD ON 16 JULY  
2024  
9.30 - 11.23 AM**

**Responsible Officer:** Shelley Davies

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**Present**

Councillor (Chairman)

Councillors Cecilia Motley (Co-Chair), Robinson, Parker and Lee

**1 Apologies for Absence and Substitutions**

Apologies had been received from:

Simon Whitehouse – ICB Chief Executive Officer, NHS Shropshire, Telford & Wrekin (Co-Chair)

Lynn Cawley - Chief Officer, Shropshire Healthwatch

Patricia Davies, Chief Executive, Shropshire Community Health NHS Trust

Laura Fisher - Housing Services Manager, Shropshire Council

Kirstie Hurst-Knight – PFH Children & Education, Shropshire Council

Jackie Jeffrey - Chief Officer, Citizens Advice, Shropshire

Tanya Miles – Executive Director for People, Shropshire Council

**2 Disclosable Interests**

None received.

**3 Minutes of the previous meeting**

**RESOLVED:**

That the minutes of the previous meeting held on 18 April 2024 by agreed and signed by the Chairman as a correct record.

**4 Public Question Time**

None received.

**5 Shropshire Integrated Place Partnership Strategic Plan & Local Care  
Neighbourhood Working Update**

Members received a report and presentation from Penny Bason, Head of Joint Partnerships, STW ICB & Shropshire Council and Claire Parker, Director of Strategy

& Development, NHS Shropshire, Telford and Wrekin which provided an update on Shropshire's Integrated Place Partnership Strategic Plan and Local Care Neighbourhood Working.

Rachel Robinson, Executive Director of Health, Wellbeing and Prevention thanked all involved in this work on behalf of the Health and Wellbeing Board and stressed that the alignment of services was key to ensure resources were best used for communities. She noted that the next stage was to consider how best to share this work more widely.

In response to queries regarding the promotion of the work Claire Parker agreed with the suggestions made to do this through Parish Councils or WI meetings to ensure rural areas were included. Penny Bason added that a comprehensive communication plan was in progress and explained that the work would complement the Making Every Contact Count (MECC) programme.

In response to suggestions the Chairman agreed that the item be brought back to a future meeting and be promoted outside of Shropshire.

After further discussion it was **RESOLVED:**

- 1) That the progress of ShIPP in 2023/24 be noted;
- 2) That the ShIPP Strategic Plan for 2024/25 be approved;
- 3) That the system descriptor pack for Local Care be noted; and
- 4) That the communications plan includes promotion of the work outside of Shropshire.

## 6 Primary Care Update

Members received a report and presentation from Nicola Williams, Associate Director of Primary Care, NHS Shropshire Telford & Wrekin which provided an update on Primary Care including Community Pharmacy, Dentistry and Optometry.

Nicola Williams outlined the expansion of primary care services to enhance patient care and access and noted the efforts to improve appointment accessibility through digital telephony systems and online consultations. Preventative Programs such as Pharmacy First which allow pharmacists to prescribe medications for common conditions were highlighted.

In response to questions Nicola Williams explained that the service was trying to improve access to dentistry services to pre-covid levels and noted that she would be happy to link up with colleagues after the meeting in the relation to the following areas:

- Pharmacies
- Dental communication/education
- Dentistry Development session
- The promotion of sight loss training within the voluntary sector

**RESOLVED:**

That the Health and Wellbeing Board note the contents of the update.

**7 Better Care Fund - End of Year Report**

Members received a report from Laura Tyler, Assistant Director of Joint Commissioning, Adult Services, Shropshire Council & the Service Manager Commissioning & Governance, Shropshire Council which provided a summary of both the Better Care Fund End of year plan for 2023-24 and the Better Care Fund Annual plan for 2024-25.

Laura Tyler discussed the Better Care Fund's progress and future plans, emphasizing the importance of continued partnership and collaboration across the health and social care sectors to improve patient outcomes. It was noted that a number of workshops had been arranged which were aimed at reviewing the Better Care Fund and aligning it with system-wide health priorities and strategies. David Crosby requested an invite to the workshops.

**RESOLVED:**

That the Health and Wellbeing Board approve the Better Care Fund End of Year Report 2023-2024 and the Better Care Fund Annual plan 2024-25 in appendices 1 and 2.

**8 Joint Strategic Needs Assessment**

Members received a report from Jess Edwards, Public Health Intelligence Manager, Shropshire Council which gave an update on the Joint Strategic Needs Assessment (JSNA).

Jess Edwards highlighted the progress on the Joint Strategic Needs Assessment (JSNA), including the development of place-based JSNAs and the upcoming mental health needs assessment. It was noted that several place-based assessments had been published and others were underway.

Laura Tyler requested to be involved in the mental health needs assessment.

The Chairman felt that promotion of the JSNA process was important, Rachel Robinson agreed to look at this with colleagues from the Communications Team.

**RESOLVED**

That the Health and Wellbeing Board note the update to work programmes and timescales.

**9 Joint Forward Plan**

Members received a report from Claire Parker, Director of Strategy & Development, NHS Shropshire, Telford and Wrekin.

Claire Parker provided an update on the Joint Forward Plan, outlining the progress made and the alignment with the ICB's operating model for strategic healthcare planning. The alignment of the plan with broader healthcare strategies was emphasised and the commissioning intentions were detailed.

**RESOLVED:**

That the Health and Wellbeing Board note the contents of the report.

**10 Chairman's Report**

The Chairman read out the following statement:

*As a health and wellbeing board, we naturally have a focus on the best interests and the health and wellbeing of our local communities, which lies at the very heart of what we do.*

*We are therefore mindful of the recent national coverage in Channel Four Dispatches programme on the Royal Shrewsbury Hospital, which came to light following the recent Care and Quality Commission's (CQC) report published in May on the area's two acute hospitals, the Royal Shrewsbury and Princess Royal in Telford.*

*As a board we recognise the serious concerns and issues these have raised among our communities.*

*We want to acknowledge this, and I know the concerns raised following the media attention and the publication of the CQC report will be examined at the next Joint Health Overview Scrutiny Committee (JHoSC) where the committee members will meet with our health colleagues to review the challenges and actions required to improve patient care and outcomes.*

*As a board we will monitor these discussions and will review and support the work undertaken by SaTH and as a system, to help improve the outcomes for our patients.*

**11 ShIPP Update**

Members had before them a report which gave an update on the work of ShIPP.

**RESOLVED:**

That the Health and Wellbeing Board note the contents of the report.

<TRAILER\_SECTION>

Signed ..... (Chair)

Date: